



# MALLA REDDY ENGINEERING COLLEGE FOR WOMEN

Autonomous Institution, UGC, Govt. of India

Accredited by NBA & NAAC with 'A' Grade UGC, Govt. of India  
Maisammaguda, Dhullapally, Secunderabad, Kompally-500100

**Date: 17.09.2019**

## CIRCULAR


The members of the Grievance and Redressal Committee are hereby informed that a meeting is scheduled to be held on 18.09.2019 at 11:00 am. All the members of the Committee are requested to attend the meeting to discuss the following agenda.

### Agenda:

- Confirmation of minutes of the previous meeting.
- Presentation of report of the actions taken after previous meeting.
- Discussion & Redressal of Grievances of staff if any.
- Discussion & Redressal of Grievances of students if any.

Any other discussion with the permission of the chair. Venue: Principal's

**Venue: Principal's Office.**

  
**Principal**  
PRINCIPAL  
Malla Reddy Engineering College for Women  
UGC AUTONOMOUS INSTITUTION  
Maisammaguda, Dhulapally (Post)  
(Via) Kompally, Secunderabad-500 100

**COMPOSITION OF GRIEVANCES AND REDRESSAL COMMITTEE  
2019-2020**

<b>S.NO</b>	<b>Name</b>	<b>Designation</b>	<b>Role</b>
1	Dr. Y. Madhavee Latha	Principal, MRECW	Chairperson
2	Dr. C. V. P. R. Prasad	HOD CSE	Member Secretary
3	Dr. N. Sreekanth	HOD ECE	Member
4	Dr. K. Jayarajan	HOD IT	Member
5	Dr. A. Ganga Dinesh Kumar	HOD EEE	Member
6	Dr. Mirona	HOD H & S	Member
7	Dr. P. Suvarchala	HOD MBA	Member
8	Dr. L. Malliga	Controller of Examinations	Member
9	Dr. N. Jagadeesan	Addl. Controller of Examinations	Member
10	Mr. B. V. S. P. Pavan Kumar	TPO	Member
11	Mrs. K. Sumalatha	Asst. Professor, ECE	Member



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**Date: 18.09.2019**

## **Minutes of the Meeting**

The Grievance and Redressal Committee Meeting was held on 18.09.2019 in the Principal's office.

The following discussions were held and actions taken during the meeting.

- The minutes of the previous meeting were confirmed by the members.
- The Action Taken Report of the previous meeting was presented to the Committee.
- The committee expressed happiness that there are no Grievances represented from the staff and students.







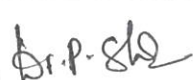

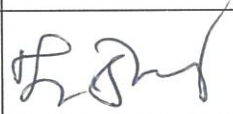


These were the discussions made and actions taken during the Grievance and Redressal Committee Meeting which was held on 18.09.2019.

CC to all Grievance and Redressal Committee Members.

  
**Principal**  
**PRINCIPAL**

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(Via) Kompally, Secunderabad-500 100

**ATTENDANCE SHEET**  
**GRIEVANCES AND REDRESSAL COMMITTEE**

S.NO	Name	Designation	Role	Signature
1	Dr. Y. Madhavee Latha	Principal, MRECW	Chairperson	
2	Dr. C. V. P. R. Prasad	HOD CSE	Member Secretary	
3	Dr. N. Sreekanth	HOD ECE	Member	
4	Dr. K. Jayarajan	HOD IT	Member	
5	Dr. A. Ganga Dinesh Kumar	HOD EEE	Member	
6	Dr. Mirona	HOD H & S	Member	
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10	Mr. B. V. S. P. Pavan Kumar	TPO	Member	
11	Mrs. K. Sumalatha	Asst. Professor, ECE	Member	

  
Principal

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## Actions Taken Report

Grievance and Redressal Committee Meeting was held on 18.09.2019. The following are the actions taken for the discussions held and suggestions given during the meeting.

There was no request and complaint from the staff and the students. So, all precautions for general good maintenance are being monitored.

CC to all the Grievance and Redressal Committee Members.

  
**Principal**  
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Date: 04.03.2020

## CIRCULAR

The members of the Grievance and Redressal Committee are hereby informed that a meeting is scheduled to be held on 05.03.2020 at 11:00 am. All the members of the Committee are requested to attend the meeting to discuss the following agenda.

### Agenda:

- Confirmation of minutes of the previous meeting.
- Presentation of report of the actions taken after previous meeting.
- Discussion & Redressal of Grievances of staff if any.
- Discussion & Redressal of Grievances of students if any.

Any other discussion with the permission of the chair. Venue: Principal's

**Venue: Principal's Office.**

  
**Principal**  
**PRINCIPAL**

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2019-2020**

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Date: 05.03.2020

## Minutes of the Meeting

The Grievance and Redressal Committee Meeting was held on 05.03.2020 in the Principal's office.

The following discussions were held and actions taken during the meeting.

- The minutes of the previous meeting were confirmed by the members.
- The Action Taken Report of the previous meeting was presented to the Committee.
- Discussion on grievance received from II CSE-B students, request to change ceiling fan location in the classroom.

These were the discussions made and actions taken during the Grievance and Redressal Committee Meeting which was held on 05.03.2020.

CC to all Grievance and Redressal Committee Members.



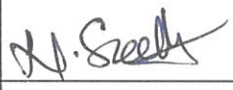



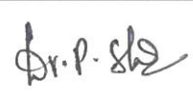

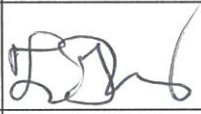


  
Principal

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## Actions Taken Report

Grievance and Redressal Committee Meeting was held on 05.03.2020. The following are the actions taken for the discussions held and suggestions given during the meeting.

The grievance received from II CSE-B students, request to change the ceiling fan location has been resolved.

CC to all the Grievance and Redressal Committee Members.

  
Principal

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