



# MALLA REDDY ENGINEERING COLLEGE FOR WOMEN

Autonomous Institution, UGC, Govt. of India

Accredited by NBA & NAAC with 'A' Grade UGC, Govt. of India  
Maisammaguda, Dhullapally, Secunderabad, Kompally-500100

Date: 13.10.2023

## CIRCULAR

The members of the Grievance and Redressal Committee are hereby informed that a meeting is scheduled to be held on 17.10.2023 at 11:00 am. All the members of the Committee are requested to attend the meeting to discuss the following agenda.

### Agenda:

- Confirmation of minutes of the previous meeting.
- Presentation of report of the actions taken after previous meeting.
- Discussion & Redressal of Grievances of staff if any.
- Discussion & Redressal of Grievances of students if any.

Any other discussion with the permission of the chair. Venue: Principal's

**Venue: Principal's Office.**

  
Principal

PRINCIPAL  
Malla Reddy Engineering College for Women  
UGC AUTONOMOUS INSTITUTION  
Maisammaguda, Dhulapally (Post)  
(Via) Kompally, Secunderabad-500 100

**COMPOSITION OF GRIEVANCES AND REDRESSAL COMMITTEE  
2023-2024**

S.NO	Name	Designation	Role
1	Dr. Y. Madhavee Latha	Principal, MRECW	Chairperson
2	Dr. Geetha Reddy. Y	HOD CSE	Member
3	Dr. K. Sudhakar	HOD ECE	Member
4	Dr. G. Kalpana	HOD, CSE (AIML)	Member
5	Dr. V. Pradeep	HOD, CSE(DS)	Member
6	Dr. P. Srivani	HOD, CSE(CS)	Member
7	Dr. S. Pradeep	HOD, CSE(IOT)	Member
8	Dr. B. Subba Reddy	HOD IT	Member
9	Dr. S. Vijaya Madhavi	HOD EEE	Member Secretary
10	Dr. Mirona	HOD H & S	Member
11	Dr. P. Suvarchala	HOD MBA	Member
12	Dr. L.Malliga	Controller of Examinations	Member
13	Dr. N. Jagadeesan	Addl. Controller of Examinations	Member
14	Mr. B. V. S. P. Pavan Kumar	TPO	Member
15	Mrs. K. Sumalatha	Asst. Professor, ECE	Member



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Date: 17.10.2023

### Minutes of the Meeting

The Grievance and Redressal Committee Meeting was held on 17.10.2023 in the Principal's office.

The following discussions were held and actions taken during the meeting.

- The minutes of the previous meeting were confirmed by the members.
- The Action Taken Report of the previous meeting was presented to the Committee.
- To upload additional study materials for End Semester Examination purpose.

These were the discussions made and actions taken during the Grievance and Redressal Committee Meeting which was held on 17.10.2023



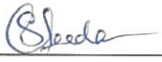









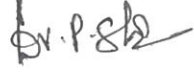


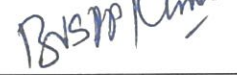
CC to all Grievance and Redressal Committee Members.

  
Principal

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**ATTENDANCE SHEET**  
**GRIEVANCES AND REDRESSAL COMMITTEE (2023-2024)**

S.NO	Name	Designation	Role	Signature
1	Dr. Y. Madhavee Latha	Principal, MRECW	Chairperson	
2.	Dr. N. Sreekanth	Vice-Principal	Member	
3	Dr. Geetha Reddy. Y	HOD CSE	Member	
4	Dr. Vanitha	HOD CSE	Member	
5	Dr. K. Sudhakar	HOD ECE	Member	
6	Dr. G. Kalpana	HOD, CSE (AIML)	Member	
7	Dr. V. Pradeep	HOD, CSE(DS)	Member	
8	Dr. P. Srivani	HOD, CSE(CS)	Member	
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11	Dr. S. Vijaya Madhavi	HOD EEE	Member Secretary	
12	Dr. Mirona	HOD H & S	Member	
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## Actions Taken Report

Grievance and Redressal Committee Meeting was held on 17.10.2023. The following are the actions taken for the discussions held and suggestions given during the meeting.

Recommended all subject incharges to upload additional study materials for the preparation of End Semester Examinations.

CC to all the Grievance and Redressal Committee Members.

  
**Principal**

**PRINCIPAL**

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