



MALLA REDDY ENGINEERING COLLEGE FOR WOMEN

Permanently Affiliated to JNTUH, Approved by AICTE, ISO 9001:2008 Certified Institution
Maisammaguda, Dhullapally, Secunderabad, Kompally -500100

Minutes of the Meeting

Date: 22.06.2013

The Internal Quality Assurance Cell Committee Meeting was held on 21.06.2013 at 10.30 am in the Principal's Office under the chairmanship of the Principal, Dr. Y. Madhavelatha. The following discussions were held and actions taken during the meeting.

- The minutes of the previous meeting were confirmed by the committee members.
- The Report of the Action Taken after the previous meeting was presented to the committee.
- The Principal presented that New PG Programme is introduced in the Department of Computer Science & Engineering with M.Tech Specialization Computer Science
- The Principal Presented details of achievements of the Institution like
 - ISO 9001:2008 Certified Institution.
 - CSR Ranked Institution.
 - Career 360 Rated with AA Grade.
 - Received Engineering Educators Award from University of Bradford, U.K.
 - Member of DELNET & HMA.
 - MOU signed with ESOL Examinations Business English Certification (BEC) Centre, University of Cambridge, U.K, Microsoft Corporation India Pvt Ltd
 - Established Business English Certification (BEC) Centre, University of Cambridge, U.K.
 - Established Cisco International Certification Authorized Centre.
 - Established Global Education and Career Counseling Centre to promote International Education.
 - Established A View Online Video Lectures-Recognized Centre by JNTUH.
 - Facilitated with NPTEL Video Lectures.
 - MRECW Radio Academy and MRECW TV Academy for all-round development of students.

- Initiated Department Technical Quarterly E-Magazine – Technitronix-ECE, Infospark-CSE & IT, Elektor-EEE.
- Established LCD Projectors in every classroom to facilitate effective Teaching-Learning.
- More than 200 students were placed in MNCs-A.Y 2012-13.
- The students completed Certification Courses on Microsoft, CISCO, and BEC - ESOL Examination

The Committee expressed great happiness about all the achievements and appreciated the success.

- The committee initiated the conduction of 3 National Conferences to be organized on 3rd & 4th January 2014 by 3 Departments ECE, CSE & IT and EEE, under R&D Cell.
- The committee planned to organize refresher course during the semester break in the month of November.
- The Committee discussed and planned the Inauguration of Microsoft Innovation Centre being established in association with Microsoft Corporation, India. The Committee expressed great happiness as MRECW would be the 1st Women's Campus in India to establish this centre.
- The committee discussed to organize State Level Technical Symposium- MEDHA with more number of events and innovative events to encourage maximum student participations.
- The Principal discussed with the members to organize several co-curricular activities like paper contest, design contest, conferences and various other competitions and to encourage students to participated and improve their technical, communication, presentation, organization and interpersonal and leadership skills.
- The committee discussed and planned to organize workshops and guest lecturers in all departments in advanced areas for student development.
- The committee reviewed and planned the conduction of CISCO, BEC & Oracle certification Training programs and discussed about the current achievements in certifications.
- The Training and Placement cell committee activities were discussed and the Principal suggested the committee members to arrange effective CRT programs aimed towards maximum number of placements.
- The committee planned the finishing schools to be organized during the year.
- The Committee discussed about the progress of the R & D cell and the Principal advised the R & D dean to encourage more effective Research, more number of

faculties to take up research and to encourage students and faculty to work together towards Research.

- The Committee discussed about the activation of IIPC and expressed happiness about the progress. The Principal advised the Dean, IIPC to establish more MOUs with Reputed Organization for development of students.
- The C D C S activities were discussed and planning of soft skills training sessions additionally was done.
- The Activities of Career Guidance & Counseling cell were discussed and the Principal suggested to provide personal career counseling to each student from time to time and streamline their ideas and competence.
- The EDC activities were discussed and planning about the activities to be organized during the year was done. The Principal advised the head, EDC to organize more entrepreneur skills development programs.
- NSS activities were discussed and planned. The committee decided to organize plantation programs, Blood donation camps, Dental checkup camps and also to donate money to financially weak students for education through MRECW welfare Association to inculcate Social Responsibility in the students.
- The Committee planned to organize various personality development programs in association with Ramakrishna matt through centre for Human Excellence, by Dr. B.V. Pattabhiram-the Renowned Motivational speaker & Psychologist, also through other motivational speakers and also by presenting videos and ppts on Personality development.
- The activities of the academic committee were discussed and reviewed.
- The Counseling and mentoring cell committee activities were discussed and the Principal suggested to conduct personal counseling at least twice every semester to motivate the students and monitor their progress.
- The Examination coordination committee activities were discussed and result analysis was presented.
- The Library Committee activities were discussed and the Principal advised the committee members to upgrade the Library facilities constantly with latest e-journals, magazines and e-books and more number of titles and number of books and also to encourage reader ship among the students.
- The finance, budget and procurement committee presented the details of the additional infrastructure and equipment being procured for quality development

- The Principal advised the members to constantly monitor and review whether all the existing quality parameters are as per NAAC and ISO are being observed and showing progress, as they would help in setting the highest quality standards.
- The Committee Planned & Discussed about the arrangements for NAAC Committee Visit.
- The Principal also advised the members to regularly update all the documentation as per ISO norms and also planned to apply for renewal of ISO certification in the month of December.
- The Principal suggested the members to constantly update the Institutional database through Bees software for easy and prompt dissemination of student progress to parent's .She also suggested the Library members to maintain the Library Database – Koha software efficiently for better benefit.
- The feedback on Institutional PEOs collected from stack holders like students, parents and alumni was discussed and the committee expressed happiness over the findings and planning was done to constantly gather the feedback for improvement.

These were the discussions made and actions taken during the Internal Quality Assurance Cell Committee Meeting which was held on 21.06.2013.

CC to all the Internal Quality Assurance Cell Committee members.



Principal

Chairman, IQAC, MRECW



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Actions Taken Report

Date: 09.11.2013

The Internal Quality Assurance Cell Committee Meeting was organized on 21.06.2013 during which decisions were made to organize several events. The following is the list of all the events which were successfully organized during the semester.

1. The New Programme is introduced in the Department of Computer Science & Engineering with M.Tech Specialization Computer Science
2. The Institutional data is submitted to AISHE on 30th September, 2013.
3. AICTE Sanctioned 1 Lakh Rupees under Seminar Grant received by Department of CSE in the year 2013.
7. MOUs signed with Microsoft Corporation India Pvt Ltd, ZENSAR Technologies Ltd.
8. FDPs/Refresher Courses were organized for the upgradation of faculty like
 - One week Refresher course on “Power System and Power Electronic Drives” on 17th to 21st June, 2013.
 - One week Refresher course on “Analog and Digital Communication” on 17th to 21st June, 2013.
 - Three day Refresher course on “Engineering Drawing” on 26th to 28th August 2013.
9. Student Development Programmes were organized like
 - i). MEDHA – 2013 - State Level Technical Symposium - organized events like Technical Quiz, Picture Interpretation, Poster Presentation on Environmental Protection, ‘C’ Skills Contest, Debate, Elocution on “Heights of technology @ 2050”, Hard Ware Design Contest, Mock Interview, Photography, Mehandi, Sudoku & Rubik’s Cube, with a total no. of 1500 participants from various colleges across the state on 27TH July, 2013.
 - ii). Two Day workshop on “CIRCUIT DESIGN & IMPLEMENTATION USING PCB” for II B.Tech Students on 4th & 5th July, 2013.

iii). Two day work shop on “Analog Circuits Design and Implementation Using OSCAD” for III B.Tech students on 4th & 5th July, 2013

iv). National Conference on “Power System Applications” for B.Tech II & III Year EEE students on 13th July, 2013. Session Chairs - Mr. P.Veeranjaneyulu, Assoc. Professor, MRIET.

v). National Conference on Systems, Signal Processing & Communication by ECE Department for B.Tech II & III Year EEE students on 13th July, 2013

vi). National Conference on Networks, Security & Data Management by CSE Department for B.Tech II & III Year EEE students on 13th July, 2013

vii). Workshop on “Financial Analysis for Young Investors” by SEBI on 17th July, 2013.

viii). Intra College Elocution Competition on “TIME MANAGEMENT” on 22nd August, 2013.

10. Under EDC Cell, Workshop on “Employability Enhancement skills Training Programme” was organised on 30th August To 14th September, 2013.

11. Under NSS UNIT Rally was organized on “Save India from Financial Crisis” on 4th September, 2013.

12. Under Centre for Human Excellence, Personality Development Training Programmes were organized like

i). Personality development training programme by Purnabodananda swami ji on 5th September, 2013.

ii). Personality development programme by Swami Bodhamayananda ji Maharaj, Director, RK Mutt, hyd on 28th September, 2013.

13. Extra Curricular Activities were organized like,

Spartacus – 2013- Sports & Cultural Fest for Seniors was organized with Class Room Decoration Competition, Vegetable Carving, Painting, Rangoli Competition, Solo Singing, Solo Dancing, Nail Art, Flower Decoration, Ramp Walk, Mehandi, Volley Ball, Throw Ball, Chess, Caroms, Table Tennis and Basket Ball on 14th September, 2013 and Samskruthi – 2013 – Cultural Fest for Juniors was organized with

Rangoli, Painting, Mehendi, Nail Art, Class Room Decoration Competition, Vegetable Carving, Solo Dance, Solo Singing, Hair Styling, Flower Decoration, Vegetable Carving, Ethnic Show on 26th October, 2013.

14. As a part of Standard Events organized every year,

- Graduation Ceremony” for 2009– 2013 Batch students on 6th July, 2013.
- Success Meet of 2009 Batch on 31st August, 2013.
- Orientation Programme for I year B.Tech students on 25th September, 2013.

Cc to all Internal Quality Assurance Cell Committee Members.



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- The Principal Presented details of achievements of the Institution like
 - Institutional data is submitted to APSHE on 30th September, 2013.
 - AICTE Sanctioned 1 Lakh Rupees under Seminar Grant received by Department of CSE in the year 2013.
 - Research funds were sanctioned and received from various agencies, industry and other organizations like Sivam Green Power Ltd, S.V.Electricals Ltd, unistring Tech Solutions PVt. Ltd., pantech Pro ED, Inspire, coign Technologies.
 - Microsoft Innovation Centre – The 1st Women's Campus in India was established on 3rd July, 2013 was established in association with Microsoft Corporation India to offer Value Added Microsoft Certification Training Programme to students.
 - 14 Faculty Received Awards & 26 Students received the Awards & Recognizations.
 - 143 Research Publications by Faculty in Scopus, UGC Journals.
 - 154 Seminars, FDPs, Workshops, Conferences attended by the Faculty.
 - Student Satisfaction Survey is taken for the Institution for overall performance of the Institution.
 - 385 students completed Internships & Projects from various organizations.

The Committee expressed great happiness and appreciated the success.

- The Committee planned the organizing of AICTE Sponsored One Week FDP on “Cloud Computing” on 25th to 29th Nov, 2013.
- The Committee also discussed about the progress of the 3 National Conferences being organized by the Departments of ECE, CSE&IT and EEE on 3rd & 4th January, 2014.
- The Committee Planned and Discussed to conduct Student Development Programmes like,
 - TECHDELITE 2013 - Technical Symposium for I B.Tech Students with huge number of events
 - FUTURE SASTRA - 2K14-National Level Technical Symposium with several events, Intra College Student Conferences.
 - Intra College Student Conference on “Recent Trends in Electrical Engineering” for B.Tech II Year EEE students
 - Two day workshop on "SIM POWER SYSTEMS" for B.Tech III year EEE students
 - Power point Presentation competition on “Empowerment of women for ending violence against women” for II, III, IV year B.Tech Students.
 - Elocution competition on “Empower Women Change the World”
 - Short film making competition on "Inspiring Women"
 - Poster presentation competition on "Strong Women in History" for I year B.Tech students
 - Two day workshop on “ETHICAL HACKING” for B.Tech III year CSE students.
- The Committee Planned to organize student Trainings like, Microsoft Training, CISCO Training, Soft Skills Training.
- As a part of Extracurricular activities, the committee planned to organize sports week during 21st to 27th December, 2013, with outdoor & Indoor Sports events like Volley Ball, Basket Ball, Throw Ball, Table Tennis, Chess & Carroms. Under Cultural events the principal conveyed that a programme is being planned to be organized by Gemini Music Channel - Telugammai contest in MRECW and has telecasted episode on 26th December,2013.
- Under standard events for the upcoming period, the principal and other members planned the conduction of Women’s Day Celebrations on 8th March, 2014,

Mathematics Day on 21st December, 2013, Farewell Celebrations and Annual Day Celebrations in the Month of April, 2014.

- The Principal advised the members to constantly monitor and review whether all the existing quality parameters are as per NAAC and ISO are being observed and showing progress, as they would help in setting the highest quality standards.



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2. 14 Faculty Received Awards & 26 Students received the Awards & Recognizations.
3. 143 Research Publications by Faculty in Scopus, UGC Journals.
4. 154 Seminars, FDPs, Workshops, Conferences attended by the Faculty.
5. Student Satisfaction Survey is taken for the Institution for overall performance of the Institution.
6. Research funds were sanctioned and received from various agencies, industry and other organizations like Sivam Green Power Ltd, S.V.Electricals Ltd, unistring Tech Solutions Pvt. Ltd., pantech Pro ED, Inspire, coign Technologies.
7. Faculty Development Programmes were organized like
 - AICTE sponsored one week FDP on “Cloud Computing” on 25th to 29th Nov, 2013.
 - National Conference on “ Technical Advancements in Computer Science and Engineering” (NCTACSE – 2014) on 3rd-4th Jan , 2014
 - National Conference on Signal Processing and Communication System Design (NC-SPCOM–SD- 2014) on 3rd-4th Jan , 2014
 - National Conference on Emerging Trends in Electrical Systems & Engineering on 21st & 22nd Feb, 2014 (NCETESE – 2014)
8. Student Development Programmes were conducted like
 - One week workshop on LAMP Products during 18th to 23rd November, 2013
 - TECHDELITE 2013 - Technical Symposium for I B.Tech Students - organized events like C Skills Contest, Technical Quiz, Mock Interview (GDs, Technical

Interview,H.RInterview), Paper Presentation on Nano Technology,Disaster Management, Scientists in the Field of Engineering and Technology & Science Project Expo, with a total no. of 1500 participants from various colleges

- FUTURE SASTRA - 2K14-National Level Technical Symposium - organized events like Technical Quiz - CIRCUITRIX, Hard Ware Design Contest, C-Skills, Math Quiz, Science Quiz, Mock Interview, Debate Competition, Poster Presentation, Picture Interpretation, Miss Future Sastra, Fashion Show, Photography, Mannerism Replica, Singing Competition, Dance Competition & Treasure Hunt. on 31st January & 1st Febraury, 2014.
- Two day workshop on “ROBOTICS”for B.Tech III year CSE students
- Intra College Student Conference on “Recent Trends in Electrical Engineering” for B.Tech II Year EEE students on 22nd February, 2014. Session Chair - Ms. M. Laxmi Prasanna, Assoc. Professor, MREC.
- Two day workshop on "SIM POWER SYSTEMS" for B.Tech III year EEE students on 28TH FEB, 1ST MARCH, 2014
- Two Day workshop on “MATLAB & Simulation Applications in Electrical Engineering” for B.Tech II Year EEE Students on 8th March, 2014.
- Two day workshop on “ ETHICAL HACKING” for B.Tech III year CSE students 10th & 11th March, 2014
- Power point Presentation competition on “Empowerment of women for ending violence against women" for II, III, IV year B.Tech Students. on 3rd March, 2014.
- Elocution competition on “Empower Women Change the World" on 4th March, 2014.
- Short film making competition on "Inspiring Women" on 6th March, 2014.
- Poster presentation competition on "Strong Women in History" for I year B.Tech students. 7th March, 2014.

9. Student trainings were organised like,

- Microsoft Training Programme under Microsoft Innovation Center on 25th Nov to 7th Dec, 2013.
- CISCO training programme under Cisco networking academy on 25th Nov to 7th Dec, 2013.
- Soft skills Through Smart skills on 16th TO 20th December, 2013.

10. Under Extra Curricular Activities

- SPORTS WEEK was organized from 21st to 27th December, 2013, wherein Volley Ball, Basket Ball, Throw Ball, Table Tennis, Chess & Caroms Competitions were held.
- Gemini Music Channel has Organized Telugammai contest in MRECW and has telecasted episode on 26th December, 2013.

11. Standard Events were organized like,

- Women's Day Celebrations -- organized Elocution Competition on "Empower Women - Change The World", Power Point Presentation Competition on "Empowerment of Women for Ending Violence Against Women" for II, III, IV Year B.Tech Students, Poster Presentation Competition on "Strong Women in History"& Short Film Making Competition on "Inspiring Women" for I Year B.Tech Students. Smt. S.Padmaja, Commissioner, Income Tax Department, Hyderabad was the Chief Guest on 8th March, 2013.
- Mathematics Day on 21st December, 2013
- Farewell Day Celebrations on 6th April, 2014.
- Vijayotsav-2k14- " Annual day celebrations on 7th April, 2014



Principal

Chairman, IQAC, MRECW